

MORNING SET UP

BAR

- Open front and rear doors for ventilation
- Turn on lights
- Prepare Bar
- Empty waste bins
- Prepare white wine cooler.
- Prepare red wines. Two of each of house selection. Open only one of each
- Wipe down all areas
- MORE TEXT ON FULL RESOURCE

RESTAURANT (S)

- Check bookings for lunch and dinner
- Prepare tables accordingly / put reserves signs on tables where applicable
- Check flowers / water
- MORE TEXT ON FULL RESOURCE

TILLS

- Ensure £(amount on full resource) float in each till

STILL ROOM

- Ensure clean and tidy and ready for service:
 1. Prepare butters
 2. Accompaniments
 3. MORE TEXT ON FULL RESOURCE