

Uniform Issue Sheet

Name: _____

Position: _____

Department: _____

Issued By: _____

Issue Date: ___/___/___

Item	Size	Quantity	Returned
Shirt/Blouse	_____	_____	_____
Trousers	_____	_____	_____
Skirt	_____	_____	_____
Waistcoat	_____	_____	_____
Jacket	_____	_____	_____
Safety Shoes	_____	_____	_____
Neck Tie	_____	_____	_____
Chef Whites	_____	_____	_____

IMPORTANT:

- At all time uniforms remain the property of the Hotel's.
- It is your responsibility to ensure that all uniforms are clean, tidy and well maintained.
- MORE TEXT ON FULL RESOURCE

Signed by Employee _____
(Employee signature to show an agreement with all of the above)