

## CLEANING ROTA

### Lounge Bar

DATE ENDING:.....

RESTAURANT	FREQUENCY	MON	TUES	WED	THU	FRI	SAT	SUN
<b>NOZZLES TO BE SOAKED (PINT GLASS-SODA WATER)</b>	DAILY							
<b>DRIP TRAYS CLEANED IN GLASS WASHER</b>	DAILY							
<b>REQUISITION TO BE COMPLETED ON ITEMS SOLD</b>	DAILY							
<b>WASTAGE SHEETS FILLED OUT</b>	DAILY							
<b>BACK BAR WIPE DOWN</b>	DAILY							
<b>TOP BAR WIPE DOWN</b>	DAILY							
<b>BOTTLE TOP CONTAINER EMPTIED</b>	DAILY							
<b>EMPTY OUT BACK SERVICE AREA+CLEANED</b>	DAILY							
<b>MOP FLOOR</b>	DAILY							
<b>TURN OFF BAR PUMP LIGHTS</b>	DAILY							
<b>TEXT ON FULL RESOURCE</b>	DAILY							
<b>TEXT ON FULL RESOURCE</b>	WEEKLY							
<b>TEXT ON FULL RESOURCE</b>	WEEKLY							
<b>TEXT ON FULL RESOURCE</b>	WEEKLY							
<b>TEXT ON FULL RESOURCE</b>	WEEKLY							

<b>TEXT ON FULL RESOURCE</b>	WEEKLY							
<b>TEXT ON FULL RESOURCE</b>	WEEKLY							
<b>TEXT ON FULL RESOURCE</b>	WEEKLY							
<b>TEXT ON FULL RESOURCE</b>	WEEKLY							

***NOTE: INITIAL EACH BOX WHEN COMPLETED AT THE END OF EACH SHIFT***

The information in this document is confidential. You can download content and print copies of the information, only for your own personal use. All other rights are reserved. Unauthorized reproduction, modification, and or distribution are not permitted. No loss or costs incurred arising from this document content will be accepted by OneCall Hospitality Limited. The advice given is for guidance only. Copyright © 2011 OneCall Hospitality (01524) 64654 07921 914382 www.onecallhospitality.com  
 Document Ref: OCH\_HK238